



MEDICAL ADMINISTRATION

Royal Australasian College of Medical Administrators (RACMA)

[Royal Australasian College of Medical Administrators](#) Fellowship Training Program is a 3 year (full time) training pathway divided into four main domains: Health system science, medical management practice, research training and personal and professional leadership development.

Entry requirements/pre-requisites

- Current general or specialist medical registration in Australia or New Zealand.
- Completion of PGY3; a minimum of three years full time equivalent clinical experience involving direct patient care.
- A medical management position which may be a training post or a substantive position that will allow you, as a candidate to develop the appropriate medical management competencies.

Refer to <https://www.racma.edu.au/page/training/fellowship-training> for further information on eligibility.

Application and selection process – [how to apply](#)

To join the RACMA Fellowship Training Program, candidates must meet the above criteria. RACMA is responsible for selecting applicants onto the Fellowship Training Program. Applicants must apply for the Fellowship Training Program with RACMA and complete their preferencing via the RMO Campaign to secure an employment contract with a Queensland Health facility.

The RACMA Fellowship Training Program has 3 pathways:

- 1. Standard Pathway:** suitably qualified doctors seeking entry to the FTP can apply to train to become Fellows of the College and to be eligible, a doctor must show evidence of meeting the basic pre-requisites. Training in this pathway requires supervised practice in an accredited training post.
- 2. Clinical Specialist Pathway:** This is one of two expedited pathways which take into consideration recognition of prior learning and experience (RPLE). Training in this pathway requires supervised practice in an accredited training post.
- 3. Medical Executive Pathway:** This is one of two expedited pathways which take into consideration recognition of prior learning and experience (RPLE).

Regional Training Hub Southern Queensland

Phone: (07) 4633 9700; Email: rthsq@uq.edu.au

Useful contacts and links

Darling Downs Hospital and Health Service: Medical Education Unit
DDHHS_MEU@health.qld.gov.au

Dr Martin Byrne, Executive Director of Medical Services,
Martin.Byrne@health.qld.gov.au, Ph: 4616 6010

Medi-Nav: <https://medinav.health.qld.gov.au>

Royal Australasian College of Medical Administrators: <https://www.racma.edu.au/>

Australian Medical Association Careers Pathway Guide: <https://ama.com.au/careers/pathways/select>

National Medical Workforce Factsheet: <https://hwd.health.gov.au/webapi/customer/documents/factsheets/2016/Medical%20administration.pdf>

Recognition of Prior Learning and Experience: applicants wishing to apply for RPLE must at a minimum meet all the pre-requisites for the Standard Pathway entry to the RACMA FTP and applicants will need to demonstrate to an RPLE Interview Panel that they have relevant existing competencies for the award of RPLE and entry into the modified training program. The level of RPLE awarded will reduce the required period of supervised medical management practice.

The post must be approved by RACMA as an accredited training post. Candidates who change their training post or employer/health organisation during candidacy must notify the College to ensure that any new position is accredited by the College, as if a post is unaccredited, candidates risk this training time not being counted towards their time in supervised practice.

Program requirements

Training requirements summary: <https://www.racma.edu.au/page/training/fellowship-training>

RACMA curriculum is trainee-centred and includes experiential training and supervised medical management practice through an accredited training post, as well as completion of a university Masters' qualification. Candidates are required to complete an approved university Masters' program to meet the academic requirements of the Fellowship Training Program. This study may be undertaken before commencing as a candidate, or completed during candidacy prior to being eligible for election to Fellowship.

Regional training opportunities in Southern Queensland

RACMA accredits training posts within health services and other health organisations by assessing the supervision, executive/medical management structure, health setting training infrastructure and support services.

There are currently 2 RACMA registrar positions in Toowoomba*.

***Position data valid as at May 2019.**

Map your Medical Administration training pathway in Southern Queensland

The following table provides an example standard pathway from internship through to fellowship in the Southern Queensland region:

MEDICAL ADMINISTRATION TRAINING PROGRAM - STANDARD PATHWAY EXAMPLE					
PGY1	PGY2	PGY3	PGY4	PGY5	PGY6
			Supervised Medical Management Practice		
Intern	RMO	RMO	Year 1	Year 2	Year 3
Toowoomba Hospital	Toowoomba Hospital	Toowoomba Hospital	Toowoomba Hospital	Toowoomba Hospital	Toowoomba Hospital

Please note this pathway only makes reference to the supervised medical management practice requirement. The other fellowship requirements, such as the Masters degree must also be completed in order to obtain fellowship.

Disclaimer

The University of Queensland Regional Training Hubs have taken all reasonable steps to ensure that the information contained in this document is both accurate and current. Information in this Guide is accurate as at May 2019. Pathways provided are examples only and may be dependent on availability of positions, allocation processes and individual progression through the training program. While care has been taken to provide accurate information in this Guide, it is the responsibility of prospective candidates for training pathways and positions to check and confirm specific details with relevant Colleges and health authorities directly.